



ONE FRONT STREET

### Billable Building Services

All requests should be added into AwareManager: <https://pgi.awareportal.com>

<u>Service</u>	<u>Fee</u>
1 <b>New Access Cards</b>	\$ 10.00 each
2 <b>Re-program Access Cards</b>	\$ 2.00 each
3 <b>Blinds / Drapes Repair (Modern Pacific)</b>	\$ 190.00 first hour, 1 technician \$ 90.00 per additional hour \$ 285.00 first hour, 2 technicians \$ 185.00 per additional hour Materials not included
4 <b>Door Keys</b>	\$10.00 each
5 <b>Door Locks - New, Re-Pins</b>	Contact Building Management (Re-pinned locks include two keys)
6 <b>Recycling Dumpsters (Small Projects Only)</b>	Contact Building Management
7 <b>Restroom Call for Service (Full Floor Tenants Only)</b>	Mon - Fri, 6:00AM - 7:00PM: \$ 47.50 per half-hour After-Hours: \$ 130.00 per hour
8 <b>Additional Engineering</b>	Mon - Fri, 6:00AM - 7:00PM: \$ 95.00 per hour After-Hours: \$ 130.00 per hour
9 <b>Additional Janitorial</b>	<b>Contact Building Management - 48 Hour Advance Notice Needed</b> 24-Hour Cancellation Notice Required - 4-hour minimum penalty fee
10 <b>Additional Security</b>	<b>Contact Building Management - 48 Hour Advance Notice Needed</b> 24-Hour Cancellation Notice Required - 4-hour minimum penalty fee
11 <b>Additional HVAC</b>	<b>Contact Building Management - 72 Hour Advance Notice Needed</b> Late Requests are not guaranteed service 25% Additional Fee Applied
12 <b>Signage</b>	Lobby Directory \$ 24.00 Elevator Lobby \$ 54.00 Suite \$ 64.00
13 <b>Administration Fee</b>	<b>15% applied per service</b>

**Paramount Group Inc. is ready to assist you.  
Please call us at 415-391-4445 for more information.**

*Effective January 1, 2018 - Pricing is Subject to Change*